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Maintenance Planner/Scheduler III

Ensures the successful ongoing operations and maintenance of facilities. Responsible for scheduling all maintenance work at production and support facilities.

Ensures the daily work status is captured and next day's schedule is reviewed and communicated with both operations and maintenance personnel.

Communicates with service providers to ensure their availability to meet the schedule needs.

Ensures work plans are completed in a timely manner, material is on-hand and the job is ready to be scheduled.

Typically requires 5-7 years of experience.

Provides more technical/functional support than administrative support. Demonstrates a thorough working knowledge of technology, applications, terminology, and procedures required of job function.

Performs varied and more complex tasks. Makes decisions within broad parameters.

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