



3601 C Street Suite 1424
Anchorage, AK 99503
907-272-1232 (voice)
907-272-1344 (fax)
hr@petroak.com

UP - Capital Project Management - Project Planner III

Responsible for developing project work plans per the approved planning processes, generating accurate job packages and cost estimates, obtaining release of planned work orders, and creating task lists.

Attends project meetings and assist with determination of project requirements and schedules. Establishes, monitors, reviews, and evaluates progress of project work plan.

Tracks the progress of work being performed by design disciplines/trades. Uses project scheduling and control tools to monitor projects plans, work hours, budgets, and expenditures.

Communicate ideas for improving company processes constructively. Assesses risks and hazards to the success of the project and take appropriate measures for avoidance.

Typically, 5 - 7 years of experience, and prefer a strong understanding of civil work and piping installation.

Able to apply knowledge and experience to complex problems and develop recommendations. Makes decisions within broad parameters, and acts as an informal resource for others with less experience.

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