Open Position

Project Lead

Summary of Position
The Project Lead will play a key role in managing and leading a project team of Company and contract staff to execute a portfolio of projects. The object of the project team is to deliver projects within budget, on schedule and with no harm to people or the environment.

RESPONSIBILITIES:
The duties and responsibilities for this role are as follows:
- Manage and lead an integrated team of Company and contract staff to execute a portfolio of projects;
- Ensure health, safety and environment (HSE) compliance is met and that a safe working environment exists;
- Implement and adhere to front-end loading and project execution for all projects;
- Ensure project costs are well defined and that work is completed within budget;
- Assist in development of annual capital budget and ensure monthly updates are reported;
- Ensure that schedules for all projects are established and maintained and that targets are met;
- Coordinate with Planning and Control to ensure that an integrated cost and scheduling system is implemented for every project;
- Ensure that projects are designed and constructed to achieve first-year operability targets;
- Ensure that appropriate project assurance steps are conducted throughout the project life cycle;
- Ensure projects are executed to achieve permit and regulatory compliance;
- Ensure transition plans for projects to operations are prepared, agreed to and appropriately implemented;
- Ensure coordination of input into development of projects from the following stakeholders: Drilling, Subsurface, Operations, Transformation Team and Engineering Authorities;
- Foster development of staff to achieve development goals and personal objectives, including project management skills;
- Report HSE incidents and project / schedule variances from plan to Project Manager in a timely manner;
- Complete annual performance appraisals for Company team members.

EXPERIENCE & KNOWLEDGE:
To be considered for this role, applicants must have the following qualifications:
- Legal authorization to work in the US on a full-time basis for anyone other than your current employer;
- Willingness and ability to travel up to 20% of the time in order to fulfill the responsibilities of this position;
- Minimum of a bachelor’s degree in a technical discipline;
- Minimum of 8 years of experience in the project management process from concept through project closeout;
- Minimum of 8 years of experience in the oil and gas industry;
- Strong organization and communication skills;
- Ability to work with multiple suppliers of engineering and construction services;
- Experience with setting and delivering HSE objectives for projects;
- Advanced level of experience with risk analysis, mitigation and contingency planning;
- Proven ability to mentor others;

- If you are selected for the position, your employment will be contingent upon submission to and successful completion of a post-offer/pre-placement drug and alcohol screening as well as pre-placement verification of the information and qualifications provided during the selection process.

PREFERRED QUALIFICATIONS:
In addition to the required qualifications, the successful applicant is likely to be able to demonstrate the following:
- Experience in a management role leading a team of project managers to execute a portfolio of projects;
- Experience with projects ranging in value from $100K to $100M;
- Understanding of subsurface requirements and drivers;
- Minimum of 10 to 20 years of experience in engineering;
- Minimum of 10 to 20 years of experience in construction;

ANY OTHER RELEVANT INFORMATION:
- English fluency required;
- Local Candidates Preferred.